



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: October 9, 2020 (*Updated October 13, 2020 with correction to the Indicator Number in the second bullet point*)

To: Chief School Administrators

From: Paula Bloom, Acting Deputy Assistant Commissioner
Division of Field Services

Deadline: December 15, 2020

Submission of New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review Documents

The New Jersey Department of Education (NJDOE) NJQSAC portal on the [NJDOE Homeroom](#) is now open for school district submission of NJQSAC documents. The submission of NJQSAC documents has been extended due to the COVID-19 pandemic and must be completed on or before December 15, 2020. To provide clarity and improve consistency, NJDOE has posted the [New Jersey Quality Single Accountability Continuum \(NJQSAC\) User Manual](#) on its website. Districts are encouraged to review this manual prior to submitting the NJQSAC self-evaluation.

As in previous years, the Department provides data for indicators within the Instruction and Program (I and P), Operations, Personnel and Governance areas of the District Performance Review (DPR). Due to the COVID-19 pandemic, there are a variety of modifications related to monitoring the following indicators:

- **I and P Indicators 1, 2, 4 and 5** - The student proficiency and student growth scores are based on state assessments from 2018-2019 due to the federal waiver of the administration of state assessments in the 2019-2020 school year.
- **I and P Indicator 7** - The school district chronic absenteeism rates for this indicator are based on 2018-2019 data because the Department was granted a federal waiver regarding the use of 2019-2020 data for school accountability purposes.
- **I and P Indicator 8** - The requirements to meet this indicator include the evaluation of local assessment data. Districts may also choose to analyze the 2018-2019 state assessment data more closely and present those findings as well.
- **Governance Indicator 2b** - The deadline for school district boards of education to complete the evaluation procedure for chief school administrators (CSAs) was extended from July 1, 2020 to July 31, 2020 due to a [temporary rule modification to N.J.A.C. 6A:10-8.1](#).
- **Governance Indicator 13** - The deadline for all school officials to file their 2020 Personal/Relative and Financial Disclosure Statements was extended to July 31, 2020, pursuant to [Executive Order 159](#).
- **Operations Indicator 7** - The submission of the Statement of Assurance and board of education approval of the harassment, intimidation, and bullying self-assessment for each school in the district, pursuant to N.J.S.A. 18A:17-46, is extended and must be submitted by December 1, 2020.
- **Operations Indicator 16** - This indicator verifies that the district has annually conducted the required number of security drills. However, due to the closing of school buildings in March 2020, compliance with monthly drills through February 2020 will meet the school security drill requirement for the 2019-2020 school year.
- **Personnel Indicators 1a-c** - These indicators verify the staff evaluation process, which includes summative scores, measures of practice, and student growth. The Student Growth Objectives (SGO) from 2018-2019 will be used in this indicator.

- **Personnel Indicator 1d** - This indicator requires verification of the completion of all required observation conferences for all certificated, non-tenured educators, and provisional staff completed prior to March 18, 2020. For nontenured educators and provisional status teachers who still needed observations to fulfill requirements for tenure accrual and/or certification purposes, evidence for post observation and summative observation conference will be used.
- **Personnel Indicator 6b** - This indicator verifies timely supervisory feedback and observations were completed prior to March 18, 2020, due to COVID-19.

In [Homeroom](#), districts will upload the DPR, signed Board Resolution, and signed Declaration Page. Additionally, districts will upload supporting documentation that the county office of education will use for verification of NJQSAC indicators. Uploading NJQSAC documents requires specific filename rules that must be followed in order to successfully upload. The instructions for uploading documents can be found in the NJQSAC application on the [Homeroom](#) webpage.

Please contact your [County Office of Education](#) or the NJQSAC Office at gsac@doe.nj.gov for further assistance.

c: Members, State Board of Education
Kevin Dehmer, Interim Commissioner of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group